

A. Fixed Website Creation Fee – \$200 (discountable for non-profits)

Maximum period for development is 60 days from domain registration. Thereafter, \$50 is payable monthly. Includes domain registration, email set-up and blog start-up. Professional themes are not included.

B. Website and Online Support Plans

After website is set-up, our support plans enable you to maintain a professional image on your webspace. Minimum contract is three months. After first year, monthly fee will be discounted by 25% only.

SERVICES	BASIC	PROFESSIONAL	EXECUTIVE
Publishing and editing posts for the Blog	Yes	Yes	Yes
Creating and editing pages	Yes	Yes	Yes
Creating and editing portfolios		Yes	Yes
General site maintenance	Yes	Yes	Yes
Mobile site development and maintenance		Yes	Yes
VideoPress	Yes	Yes	Yes
Site back up support		Yes	Yes
MailChimp integration		Yes	Yes
MailChimp campaign support			Yes
E-Commerce integration and support			Additional charge
Theme upgrade	Once only	Unlimited	Unlimited
Unlimited plugins and customisable features			Yes
Profile Builder		Yes	Yes
Database support			Yes
Google Analytics and AdSense			Yes
Social media support	Yes	Yes	Yes
Email creation and support	Yes	Yes	Yes
Domain renewal and hosting			Yes
Mobile app set-up and support			Additional charge
MONTHLY FEE	\$50	\$100	\$150

C. Admin Solutions

We offer additional administrative support to organisations that require it. This includes:

1. Staff Training and Consultation – (one-off fees vary according to training needs)
2. Basic Accounting Support – (tailored to your needs; one-off fees start from \$50)
3. Writing Support (includes proposal writing, letter writing, newsletter and article creation and editing etc) – (One-off fees start from \$25)

For ongoing support with administrative needs, these are the monthly charges (3-months minimum):

Training	Accounting	Writing	Combined Services
\$50	\$75	\$60	\$150